Arts 1110 Take-Home Exam Format and Guidelines

This exam is an open book exam. Feel free to consult A Guide to Undergraduate Learning, A Student's Guide to Academic Writing, the course PowerPoint slides, or any of your lecture notes. You will be graded on your ability to demonstrate your **own understanding** of terms, concepts, and principles and your ability to organize and write paragraphs coherently. Use the following guidelines when structuring your answers:

1. Answers should be written in your own words. You are expected to demonstrate an understanding of the material by applying your understanding of course concepts to specific situations. Do not copy from the textbook or slides. We expect you to use your own unique sentence structure. Ideally, you should be able to answer the questions without referring to course materials except to check for definitions and/or specific terms (i.e. the levels of Bloom's taxonomy).

2. You may choose to quote from any of the above-mentioned resources, but you are expected to use quotations sparingly. The majority of your answer to each question should be written in your own words. All quotations should include a proper A.P.A. **citation**.

   Ex: According to O'Brien Moran and Crook (2018), "the performance of an individual who is tired correlates closely to the performance of individuals who are intoxicated" (p.3).

3. Answers are expected to be the sole work of each individual student. Any consultation, discussion, or editing (with the internet, other students, friends, etc.) is prohibited. You are also not allowed to utilize the Academic Learning Centre's Writing Tutor Program during the exam.

Exam Format

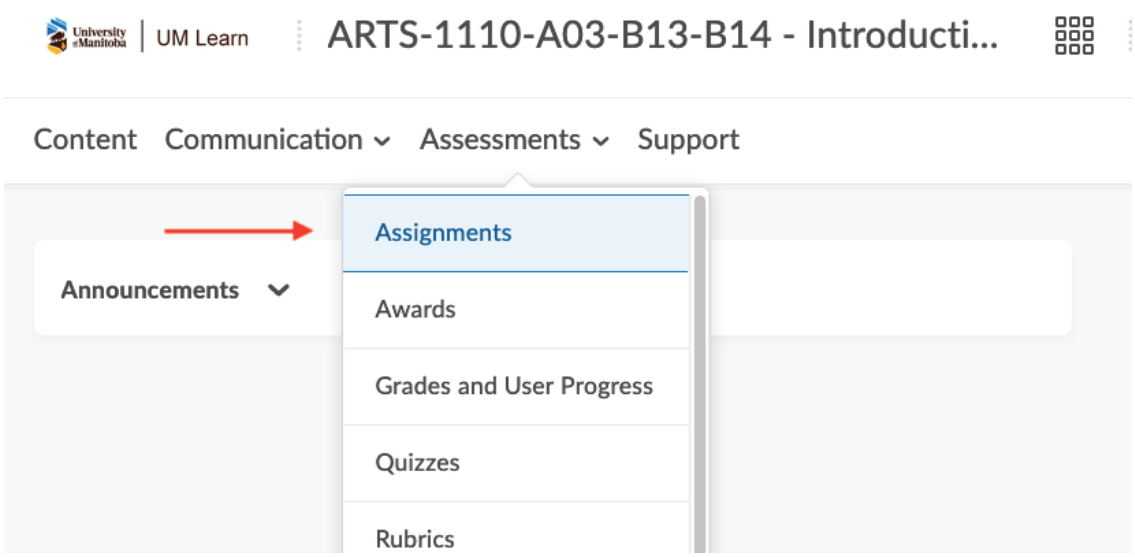
Section	**Weight**	**Content tested**	**Answer Form**	**Number of Questions**
I: Learning and Memory	30% (15 marks per question)	Video lectures, powerpoints, A Guide to Undergraduate Learning	Short Answer	Answer 2 (5 options)
II: Writing and Research	30% (15 marks per question)	Live lab discussions, powerpoints, A Student's Guide to Academic Writing	Short Answer	Answer 2 (5 options)

III: Critical Thinking	40%	Writing and evaluation skills	Long Answer	Answer 1 (2 options)

It is advisable that you try to submit your exam well before the deadline to ensure that it is submitted on time. Although you have 48 hours to write this exam, it should not take more than a few hours to complete your answers.

When you have completed your answers, follow these instructions to upload your exam into Dropbox:

1. Save the Word document using your Full Name.
2. Go to Assessment tab in UMLearn.
3. Click on Assignments.
4. Click on the Mid-Term Exam folder.
5. Click Add a File
6. Choose the Word Document from your computer.
7. Click Submit.



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